NOTE: Because Entry / Exit dates and Entry / Exit codes are used not only in Certified Enrollment calculations but also for FAY calculations, and days enrolled for Foster Care Claim (reg ed) it is VITAL that they are accurate.

A. If a student has Entry Code of…

'1' (Enrolled)	'5' (Whole Grade Sharing In)
'2 (Open Enrolled In)	'10' (Tuitioned In Non-Resident of Iowa)
'3' (Tuitioned in Parent Paid)	'15' (Tuitioned in State Paid)
'4' (Tuitioned in District Paid)	'19' (Foreign Student on Visa)

Then Exit Code…

'1' (Transferred) – is used for students

a. leaving the public school system to be homeschooled
b. leaving the public school system for a non-accredited public school
c. leaving your district for another public school system in Iowa
d. sentenced to prison
e. going to the Iowa School for the Deaf, or Job Corps
f. admitted to the Mental Health Institute in Cherokee or Independence
g. going to the State Training School in Eldora or South Tama
h. leaving the state or country

B. If a student has Entry Code of…

'6' (CPI Dual Enrolled)	'18' (Within District Part-time)
'7' (CPI HSAP)	'21' (Tuit In and CPI Dual Enrolled)
'8' (Nonpublic Shared Time)	'22' (Tuit In and CPI HSAP)
'9' (CPI Dual Enrolled and HSAP)	'23' (Tuit In and CPI Dual Enrolled and HSAP)
'11' (Foreign Exchange Student)	
'12' (OE In and CPI Dual Enrolled)	'27' (WGS In and CPI Dual Enrolled)
'13' (OE In and CPI HSAP)	'28' (WGS In and CPI HSAP)
'14' (OE In and CPI Dual Enrolled and HSAP)	'29' (WGS In and CPI Dual Enrolled and HSAP)
'30' (WGS in and Foreign Exchange Student)	
'16' (Public Shared Time)	
17' (OE in and Foreign Exchange Student)	

Then Exit Code '14' (End or Change Enrollment) is the <u>ONLY</u> valid code to use regardless if student is changing status or ending enrollment

EXIT CODE 'WHAT IF...' DO'S AND DON'TS…

What If…

- A regularly enrolled student (Entry Code '1' – '5', '10', '15', '19') transfers to homeschool?
  > DO NOT use exit code of '14'
  > DO use exit code '1' with destination code '10'

- A regularly enrolled student (Entry Code '1' – '5', '10', '15', '19') transfers to homeschool but then dual enrolls?
  > DO NOT use exit code of '14'
  > DO use exit code '1' with destination code '10' and then re-enroll with the respective Entry Code and CPI Dual Enrollment indicator, Entry Type, and FTE

- A student's family moves out of district after the first of the year but will continue attending thru open-enrollment?
  > DO NOT transfer a student out of district
  > DO use exit code '14' and re-enroll with new Entry Code, Entry Type ('08135'), Resident District and County

- A student has stopped attending with no explanation, no request for records?
  > DO NOT keep the student actively enrolled in hopes of the student returning
  > DO NOT keep the student actively enrolled until you receive a records request
  > DO exit the student after the first day of unexcused absence with Exit Code '1', Destination Code '13'

- A student changes buildings after the first of the year?
  > DO NOT use the exit code '1'
  > DO use the exit code of '28' (no Destination Code or Location)

- A foster care student is adopted after the first of the year?
  > DO NOT use the exit code '1'
  > DO NOT overwrite the foster care status
  > DO use the exit code of '14' and re-enroll with the new status and Entry Type '01835'

- A student is in a Day Treatment program outside of my district?
  > DO NOT keep the student active
  > DO exit the student with the code of '3' (tuitioned out) to the respective district